

ST. LAWRENCE COUNTY IDA

GOVERNANCE COMMITTEE MEETING

MARCH 7, 2017

1. Call to Order

The Committee meeting is called to order at 1:21 PM, with Committee members Blevins, Hall and LaBaff. Also present are IDA Staff Patrick Kelly and Lori Sibley.

Per the minutes of the February 16, 2017 IDA Meeting, Chairman Staples appointed Mr. Blevins to the Governance Committee to fill his position as Chairman of the Committee.

2. Governance Documents

i. Review of the Compensation, Reimbursement and Attendance Policy.

No changes noted.

ii. Review of the Whistleblower Policy & Procedures.

Mr. Hall notes the words “Member of the Board” and “Director” are used interchangeably for both the Whistleblower Policy and the Code of Ethics and questions why the Authorities Budget Office Models would use different titles when referencing the same group of people. Mr. Hall suggests the terminology referencing the same group of people be consistent. Mr. Kelly offers to research and respond to this question prior to bringing the resolutions to the full board.

iii. Review of Code of Ethics

Other than the statement made by Mr. Hall above, there are no recommendations for change with the current policy.

iv. Review of Defense & Indemnification Policy.

No changes noted.

3. Current Policies

i. Financial Disclosure

Ms. Sibley reviews the FY2016 Statement of Financial Disclosure with the committee members, emphasizing the form is modeled after the questionnaire provided by the St. Lawrence County Ethics Board. No changes noted.

4. Executive Session

- i. The Committee moves to Executive Session at 1:34 PM to discuss the Board Self-Evaluation forms and the financial and credit history of a particular corporation. The Committee returns to Regular Session at 1:58 PM.*

5. General Discussion

- i. Mission and Performance Review*

Mr. Kelly reviews the current mission statement and performance goals with the committee, while referencing the policy guidance provided by the Authorities Budget Office pertaining to Public Authority Mission Statements and Measurement Reports. After review and discussion, the committee decides there are no changes needed at this time. The committee notes they are pleased with the performance review for 2016.

Mr. LaBaff suggests more press releases are put out this year to make the public more aware of individual projects the IDA has involvement.

6. Adjournment

Meeting adjourns at 2:15 PM.