

St. Lawrence River Valley Redevelopment Agency

Town of Louisville Municipal Offices
Massena, NY

Meeting Minutes of May 7, 2019

Call to Order: The meeting was called to order at 6:02 PM by Chairman McNeil.

Roll Call/Determination of Quorum: Messrs. McNeil, Clark, Forsythe, Murphy, and Strait are in attendance. Also in attendance are Eric Gustafson, Attorney for the RVRDA, Andrew McMahon, Supervisor for Massena Electric Department, and Patrick Kelly from the St. Lawrence County IDA.

Chairman McNeil announces there is a quorum.

Public Notice: Public notifications were sent on May 3, 2019 to, at a minimum: St. Lawrence County's newspapers designated for the publication of local laws and other matters required by law to be published. Notification also sent to other local media sources and websites.

Approval of Minutes: Strait/Clark motion/second to approve minutes of the April 23, 2019 meeting. Motion passes unanimously.

Financial Report: None

Committee Reports: None

Old Business: There is a brief discussion regarding the proposed loan for Pro Sport Manufacturing, LLC as the project had been discussed at the last meeting. The loan will be discussed later in the meeting.

Staff Report: Mr. Kelly reports:

Adirondack Fragrance Farm (Sandy Maine) paid off her loan early. It was a \$44,600 loan for 60 months that closed in June 2018, the balance remaining on the loan at the time of the payoff was \$38,490.

In partnership with the US Embassy in Canada and the Ogdensburg Bridge and Port Authority, the IDA hosted an "Expand to the US" business information and recruitment event for Canadian companies earlier in the day in Ogdensburg. The agenda from the event is distributed to each of the board members. Mr. Kelly notes there were approximately 30 people from 20 different Canadian Companies in attendance at the event. Staff will outreach those businesses in attendance and begin scheduling company visits in the near future.

Mr. Kelly reminds the board that the contract between the RVRDA and Massena Electric Department will expire on June 30, 2019. Mr. McNeil and Mr. McMahon will discuss the potential renewal of the agreement.

Public Comment: None

Executive Session:

At 6:15 PM, Murphy/Strait motion to go into executive session to discuss the financial/credit histories of specific companies. Motion passes unanimously. At 6:35 PM, Forsythe/Strait motion a return to open session. Motion passes unanimously.

New Business:

Resolution: Authorizing a Conversion of a Note of up to \$150,000 with LC Drives Corporation: Strait/Clark motion/second. Mr. Kelly summarizes that the RVRDA authorized a Convertible Note of \$150,000 with LC Drives in September 2017 and that per the terms of that note, LC Drives has requested the RVRDA convert the Note to shares of equity. Mr. McNeil asks if the other holders of convertible notes have indicated if they will convert to equity, Mr. Kelly replies that they (including the Seaway Private Equity Corporation and members of Point Positive) have indicated that they will convert their notes to equity. Motion passes unanimously.

Resolution: Authorizing a loan to Pro Sport Trailer Manufacturing, LLC. Forsythe/Strait motion/second. As discussed at the previous meeting, the company is a locally owned startup business seeking to manufacture and fabricate utility trailers in the Lot 19, 31 Trade Road facility owned by the RVRDA and SLCIDA-LDC. \$90,000 in loan funding for the project has been approved by the North Country Economic Development Fund. The revised amount requested from the RVRDA is \$45,000 as part of a smaller overall project that has now been proposed. Motion passes unanimously.

Mr. McMahon references the report Mr. Gustafson provided at the last meeting regarding Massena Electric Department leaving the New York Municipal Power Association (NYMPA) and that the Department will be purchasing their power from New York Power Authority. A discussion ensues regarding the cost of power, the process for allocating economic development power and the impact of power purchases and allocations on existing and potential rate payers.

Adjournment:

A motion to adjourn at 6:54 PM is made by Strait/Clark. Motion passes unanimously.