

**St. Lawrence River Valley Redevelopment Agency**

Ernest J. LaBaff Industrial Building, Canton, NY

*Meeting Minutes of June 9, 2021*

Call to Order: The meeting was called to order at 3:09 pm by Chairman McNeil.

Roll Call/Determination of Quorum: In attendance at the Ernest J. LaBaff Industrial Building are Messrs. Strait, McNeil, Murphy, and Forsythe. Kimberly Gilbert and Patrick Kelly are in attendance from the St. Lawrence County IDA. Mr. Murphy and Patricia Wilson from the New York Power Authority are in attendance via phone.

Chairman McNeil announces there is a quorum.

Public Notice: Public notifications were sent on June 4, 2021, at a minimum: St. Lawrence County's newspapers designated for the publication of local laws and other matters required by law to be published. Notification also sent to other local media sources and websites.

Public Comment: Fred Hanss from the Village of Potsdam is present. Mr. Kelly introduces Mr. Hanss to the board. Mr. Hanss then reports on the proposed 2021 RVRDA CDEIP project for the Village of Potsdam. Mr. Hanss presents a large map for the board members to use as a visual aid in explaining the location of the new proposed roadway to assist in connecting the river walk trail in Potsdam. He explains that Mr. Brooks Washburn has deeded a piece of property to the village to complete the connecting path. He also notes that in the past a piece of property was deeded to the Village from Murphy Associates. A key part of the project will also be creating a transit shelter to enable persons waiting for the bus to take shelter from the elements. Board members review the map and thank Mr. Hanss for his presentation.

Approval of Minutes: Strait/Forsythe motion/second to approve the May 19, 2021, meeting minutes. Motion passes unanimously.

Financial Report: Clark/Forsythe motion/second to accept the April 2021 financial reports.

Ms. Gilbert reviews the highlights and notes that the Atlantic Testing 2021 loan closed in April for \$350,000. Also Ms. Gilbert reports that Curran Renewable Energy was issued a draw of \$250,000 on its line of credit on April 19, 2021. Also, the RVRDA issued a check to the SLCIDA for 50% of the 2020 marketing costs. Ms. Gilbert states that all other revenues and expenditure for the month of April were routine and typical. Motion passes unanimously.

Committee Reports: None

New Business: Resolution RVR-21-06-08: Authorizing Funds through the CDEIP: Strait/Forsythe motion/second.

Resolution RVR-21-06-09: Authorizing Funds through the CDEIP – Village of Potsdam - Forsythe/Clark motion/second. A roll call vote is taken, Motion passes with Mr. Murphy abstaining.

Staff Report: Ms. Gilbert reports on past CDEIP awards. While we were reviewing the 2021 applications we go back and check on previous awards to make sure the monies were all utilized. There are a few that have outstanding grants that were awarded in the past years.

The Police Activities League of Massena has applied for a 2021 CDEIP grant for installing air conditioning for the summer program. In 2017 they were awarded \$50,000 for program development for the Summer Youth Program. They have not utilized the 2017 grant. Ms. Gilbert called and spoke to Zachary Monroe, the director, and they would like for the board to extend the expiration of the 2017 grant so that they can utilize the \$50,000 for this summer's

youth program, extending the number of children served and going from a 5-week program to a 7-week program, they will also be able to do the AC project (2021 request) if the \$50,000 2017 award is extended. The board agrees to extend the 2017 grant until 12/31/2021.

Ms. Gilbert also called and spoke to Carol Burns at the Town of Waddington; they have an outstanding grant for the 2016 Old Town Hall Project. The project has not had any activity since 2017. The town would like to have the remaining balance of the 2017 award reallocated to the 2021 CDEIP request. The remaining amount, if approved by the board, of \$14,852.29 will be reallocated to the 2021 CDEIP project to install a fire alarm system in Town Municipal Complex. The board agrees to the reallocation unanimously.

Ms. Gilbert has also spoken to Fred Hanss at the Village of Potsdam regarding their prior 2016 \$45,000 award for the cross-canal sewer project. The project is complete, and the Village will be requesting funds within a few weeks. The Village is asking that the grant agreement be extended through 12/31/2021. The board agrees to the reallocation unanimously.

Strait/Clark motion/second to approve the modifications to the above CDEIP awards. Motion passes unanimously.

Mr. McNeil has asked staff to review the prior grant awards and have available at the next meeting a summary of remaining balances and expiration dates. He then states that the board will review and decide how to proceed with the grant awards that are stagnant and expired.

MED Report: None

Executive Session: At 3:21 PM, Strait/Forsythe motion/second to go into executive session to discuss the financial/credit histories of specific companies. Motion passes unanimously.

At 4:14 PM, Strait/Forsythe motion/second to return to regular session. Motion passes unanimously.

Adjournment: At 4:23 PM, Clark/McNeil motion/second to adjourn. Motion passes unanimously.