

ST. LAWRENCE COUNTY IDA
ST. LAWRENCE COUNTY IDA – LOCAL DEVELOPMENT CORPORATION
ST. LAWRENCE COUNTY IDA – CIVIC DEVELOPMENT CORPORATION
ST. LAWRENCE COUNTY PROPERTY DEVELOPMENT CORPORATION

GOVERNANCE COMMITTEE MEETING

MARCH 30, 2023

1. Call to Order

A Governance Committee meeting for the St. Lawrence County IDA, St. Lawrence County IDA-Local Development Corporation, St. Lawrence County IDA-Civic Development Corporation, and St. Lawrence County Property Development Corporation is called to order at 12:18 PM, with Committee members Ernest LaBaff, Mark Hall and Brian Staples (ex-officio). Patrick Kelly and Lori Sibley are also present. Mr. Hall is acting Chair.

2. Governance Documents: *Mr. LaBaff/Mr. Hall motion/second, all in favor of the below reviews.*

- i. Review of the Compensation, Reimbursement, and Attendance Policy
No changes noted. All members are in agreement.
- ii. Review of the Whistleblower Policy & Procedures
No changes noted. All members are in agreement.
- iii. Review of Code of Ethics
No changes noted. All members are in agreement.
- iv. Review of Defense & Indemnification Policy
No changes noted. All members are in agreement.
- v. Review of Disposition of Real Property Guidelines.
No changes noted. All members are in agreement.

3. Current Policies

Financial Disclosure

Mr. Kelly reviews the FY2022 Statement of Financial Disclosure with the committee members. No changes noted. As required by Public Authorities Law, IDA Board Members, Executives and Staff are required to complete the forms again this year to be forwarded to the St. Lawrence County Board of Ethics.

4. General Discussion

Mission and Performance Review

Mr. Kelly reviews the current mission statement and performance goals with the committee and notes highlights of 2022 projects. He notes that staff remain very busy. After review and discussion, the committee agrees there are no changes needed to the Mission and Performance Review at this time. LaBaff/Hall accept the report. An official review and discussion period will be made available at the full board meeting.

5. Executive Session

Mr. LaBaff/Mr. Hall motion/second to move to Executive Session at 12:09 PM. Mr. LaBaff/Mr. Hall motion/second for the Committee to return to Regular Session at 12:24 PM.

6. Adjournment

Mr. LaBaff makes a motion, seconded by Mr. Staples, to adjourn. The meeting adjourns at 12:25 PM.