

St. Lawrence River Valley Redevelopment Agency
Louisville Municipal Office

Meeting Minutes of May 13, 2025

Call to Order: The meeting was called to order at 4:11 PM by Chairman McNeil.

Roll Call/Determination of Quorum: In attendance are board members Clark, Forsythe, Kramer, and McNeil. Patrick Kelly and Kimberly Gilbert are in attendance from the St. Lawrence County Industrial Development Agency. Andy McMahon is in attendance from the Massena Electric Department. Patricia Wilson is also in attendance from NYPA. Chairman McNeil announces there is a quorum.

Public Notice: Public notifications were sent on May 7, 2025, to, at a minimum: St. Lawrence County's newspapers designated for the publication of local laws and other matters required by law to be published. Notifications are also sent to other local media sources and websites.

Approval of Minutes: Forsythe/Kramer motion/second to approve the March 27, 2025, meeting minutes. The motion passes unanimously.

Financial Report: Clark/Forsythe motion/second the financials. January, February, and March 2025 financials are presented to the board. Mrs. Gilbert references the page for the check register for each month. January, she notes that the first installment of the 2025 agreement with the St. Lawrence County Industrial Development Agency Local Development Corporation was paid. February, Mrs. Gilbert notes that the PILOT payments for the Massena Industrial Building tenant occupied space were paid to the corresponding taxing jurisdictions. March was a typical month with no unusual activity. Mrs. Gilbert asks if there are any specific questions, there are none. The motion passes unanimously.

Committee Reports: There are no committee reports.

New Business:

Resolution RVR-25-05-07: Authorizing the Chairman to Sign Agreement with Massena Electric Department. Forsythe/Clark motion/second, a brief discussion ensues. Mr. Kelly notes that there are no changes to the contract except for updating the dates. The motion passes unanimously.

IDA Report: Mr. Kelly hands out printed copies of the 2024 IDA Annual Report to the board. He points out that the report includes consolidated reporting for the IDA, the St. Lawrence River Valley Redevelopment Agency, the IDA Local Development Corporation, the IDA Civic Development Corporation, and the St. Lawrence County Property Development Corporation. He highlights the main sections of the report and asks the board members to please take the time to read the report in full, as it has a great deal of information about our activities over that past year that they may find informative and interesting.

Mr. Kelly informs the board that we are planning to close on the loan that was authorized to Empire State Mines this Friday, May 16, 2025. This loan will be issued in conjunction with DANC and issued in two installments, one this Friday and the balance within 60 days.

Mr. Kelly explains that the board members have received confidential documents related to a loan for their review to be voted upon at a meeting in the near future.

MED Report: None.

Executive Session: At 4:26 PM. Forsythe/Clark motion/second to move to executive session to discuss the financial, credit, or employment history of a particular person or corporation.

At 5:31 PM. Clark/ Kramer motion/second to return to open session. At 5:33PM the Chairman declares the meeting adjourned.