

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.slcida.com/ida-local-development-corp/bylaws-and-policies/annual-reports-and-financial-statements.html
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Massena Electric Department 2. Vendor Name: Pinto, Mucenski, Hooper, VanHouse & Co.

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/01/2013
End Date: 06/30/2017
Amount: \$44,300
Amount Expended for Fiscal Year: \$44,300
Fair market value: \$44,300

Explain why the fair market value is less than the amount:

Address Line1: PO Box 209
Address Line2:
City: MASSENA
State: NY
Postal Code: 13662
Plus 4:
Province Region:
Country: USA

Procurement Description: Specialized consulting (power/energy issues)

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2012
End Date: 12/31/2016
Amount: \$15,718.75
Amount Expended for Fiscal Year: \$15,718.75
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: PO Box 327
Address Line2:
City: OGDENSBURG
State: NY
Postal Code: 13669
Plus 4:
Province Region:
Country: USA

Procurement Description: Audit services

Procurement Transactions Listing:

3. Vendor Name: Silver & Collins, Attorneys at Law

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 06/07/2011
End Date:
Amount: \$7,500
Amount Expended for Fiscal Year: \$7,500
Fair market value: \$7,500

Explain why the fair market value is less than the amount:

Address Line1: 44 Court Street
Address Line2:
City: CANTON
State: NY
Postal Code: 13617
Plus 4:
Province Region:
Country: USA

Procurement Description: Legal Services

4. Vendor Name: St. Lawrence County Industrial Development Agency

Type of Procurement: Other Professional Services
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$200,000
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 19 Commerce Lane
Address Line2: Suite 1
City: CANTON
State: NY
Postal Code: 13617
Plus 4:
Province Region:
Country: USA

Procurement Description: This was a transfer of funds between two entities under common board control

Procurement Transactions Listing:

Additional Comments: