

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
LOCAL DEVELOPMENT CORPORATION  
~ Meeting of February 16, 2017**

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CALL TO ORDER: Vice Chairman LaBaff called the meeting to order at 9:24 AM at the IDA office, Ernest J. LaBaff Industrial Building, Canton.

ROLL CALL:

|               |         |               |         |
|---------------|---------|---------------|---------|
| Blevins ..... | Present | Hooper.....   | Present |
| Hall .....    | Present | LaBaff .....  | Present |
| McMahon.....  | Absent  | Staples ..... | Absent  |
| Weekes.....   | Absent  |               |         |

SLCIDA-LDC Vice-Chairman Ernest LaBaff announces there is a quorum.

Others: SLCIDA Staff (Patrick Kelly, Kimberly Gilbert, Richard Williams and Lori Sibley); SLCIDA-LDC Staff (Thomas Plastino); Counsel (Andrew W. Silver, Esq.).

PUBLIC NOTICE: Public notifications sent February 9, 2017 to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion to accept the minutes of the December 15, 2016 meeting by Mr. Hooper, seconded by Mr. Blevins. Carried unanimously.

FINANCIAL REPORTS: Mrs. Gilbert, Chief Financial Officer, notes the audit is in process.

STAFF REPORT: Mr. Kelly reports the following:

Kingston Pharma: Mr. Kelly notes the company is leasing space in Lot 18 of the Massena Industrial Park.

North Country Dairy: Paid off their loan in December. Their job numbers at the time the loan was paid off were over 30 higher than was required by the loan. The company's acquisition of the North Lawrence Dairy facility has proven to be a very positive development for the area. Staff will continue to stay in contact with the company.

OLD BUSINESS: None

NEW BUSINESS:

Resolution LDC-17-02-01: 2017 Review of Disposition of Real Property Guidelines and 2016 Report of Property. Mr. Kelly reports that a review of the policy is required annually and will be used in our PARIS reporting for the 2016 Reporting Year. Mr. Blevins motions to approve Resolution LDC-17-02-01, seconded by Mr. Hooper. The motion is approved by unanimous vote.

EXECUTIVE SESSION: Hall/Blevins motion for Executive Session at 9:28 AM to discuss current litigation. Hall/Blevins motion to return to Regular Session at 9:55 AM.

Upon the recommendation of Chairman Staples, Vice Chairman LaBaff motions for Mr. Blevins appointment to the Governance Committee, replacing Mr. Staples as Chair of the Governance Committee. Mr. Hall seconds the motion. The motion is approved by unanimous vote.

ADJOURNMENT: A motion to adjourn is made by Mr. Hooper, seconded by Mr. Blevins. The meeting adjourns at 9:55 AM by unanimous vote.

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(Mr.) Lynn Blevins, Secretary