

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY
CIVIC DEVELOPMENT CORPORATION
~ Meeting of June 28, 2017**

CALL TO ORDER: Chairman Staples called the meeting to order at 10:30 AM at the IDA office, Ernest J. LaBaff Industrial Building, Canton.

ROLL CALL:

Blevins	Present	Hooper	Present
Hall.....	Present	LaBaff.....	Present
McMahon	Present	Staples.....	Present
Weekes	Absent		

SLCIDA-CDC Chairman Mr. Staples announces there is a quorum.

Others: SLCIDA Staff (Patrick Kelly, Kimberly Gilbert, Richard Williams and Lori Sibley); SLCIDA-CDC Counsel (Andrew W. Silver, Esq.)

PUBLIC NOTICE: Public notifications sent June 21, 2017 to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion to accept the minutes of the May 18, 2017 meeting by Mr. LaBaff, seconded by Mr. McMahon. Carried unanimously.

FINANCIAL REPORTS: Motion to accept the May 2017 financial reports by Mr. LaBaff, seconded by Mr. Hall. Mrs. Gilbert, Chief Financial Officer, notes page 3 in the meeting packet indicates an error in the highlights for 04/01/17 – 04/30/17 and should be noted as 05/01/17 – 05/31/17. Mrs. Gilbert reviews highlights of the May financials and makes a particular note of the bond proceeds allocation to the SLCIDA for the Clarkson University Bond Issuance. Per Resolution CDC-10-10-17, adopted by the SLCIDA-CDC on October 26, 2010, whereas the St. Lawrence County Industrial Development Agency Civic Development Corporation indicates the Corporation relies on the staff and resources of the St. Lawrence County Industrial Development Agency to administer the programs offered by the Corporation and authorizes the transfer to the St. Lawrence County Industrial Development Agency of 50% of any and all Project/Bond Fees the Corporation receives Carried unanimously.

COMMITTEE REPORTS: Nominating Committee Chairman Ernest LaBaff offers the following slate of officers: Brian W. Staples (Chairman), Ernest LaBaff (Vice-Chairman) and Lynn Blevins (Secretary). There were no other nominations from the floor, and the nominees are elected by unanimous vote. The Board unanimously approves the following: Patrick Kelly (Chief Executive Officer), Kimberly Gilbert (Chief Financial Officer) and Law Firm of Silver & Collins (Agency General Counsel) and authorizes Mr. Staples to sign an employment agreement relative to the staff appointments. Motion to accept the slate of officers made by Mr. LaBaff, seconded by Mr. Hall. Motion carried

STAFF REPORT: None

OLD BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: LaBaff/Hall motion for Executive Session at 10:32 AM to discuss issues relative to financial credit or employment history of a particular person or corporation.

LaBaff/McMahon motion to return to Regular Session at 10:47 AM.

ADJOURNMENT: A motion to adjourn is made by Mr. LaBaff, seconded by Mr. McMahon. The meeting adjourns at 10:47 AM by unanimous vote.

(Mr.) Lynn Blevins, Secretary