

**Governance Committee Meeting**  
~Agenda~

**ST. LAWRENCE COUNTY IDA**  
**CIVIC DEVELOPMENT CORPORATION**

**IDA Office, Main Conference Room**

**November 6, 2020**

- 1. Call to Order**
- 2. Governance Documents**
  - i. Resolution: (Annual Review) Conflicts of Interest Policy  
ABO: Recommended Practice & Model Policy
  - ii. Annual Review & Assessment of Internal Controls  
ABO: Recommended Guidance
  - iii. Resolution: Revisions to Procurement Policy  
ABO: Recommended Guidance
  - iv. Resolution: Revisions to FOIL Policy
- 3. Current or New Policies**
  - i. (Review) Sexual Harassment Policy  
NYS DOL – Minimum Standards & Model Form
  - ii. Records Retention and Disposition Policy & Schedule
- 4. Executive Session**
- 5. General Discussion**
- 6. Adjournment**