

**Governance Committee Meeting**  
~Agenda~

**ST. LAWRENCE COUNTY IDA**

IDA Office, Main Conference Room

November 6, 2020

1. **Call to Order**
2. **Governance Documents**
  - i. Resolution: (Annual Review) Conflicts of Interest Policy  
ABO: Recommended Practice & Model Policy
  - ii. Annual Review & Assessment of Internal Controls  
ABO: Recommended Guidance
  - iii. Resolution: Revisions to Procurement Policy  
ABO: Recommended Guidance
  - iv. Resolution: Revisions to FOIL Policy
3. **Current or New Policies**
  - i. (Review) Sexual Harassment Policy  
NYS DOL – Minimum Standards & Model Form
  - ii. Records Retention and Disposition Policy & Schedule
  - iii. (Review) UTEP
4. **Executive Session**
5. **General Discussion**
6. **Adjournment**