

**ST. LAWRENCE COUNTY IDA  
CIVIC DEVELOPMENT CORPORATION**

**GOVERNANCE COMMITTEE MEETING**

**MARCH 16, 2021**

1. Call to Order

*The Committee meeting is called to order at 12:47 PM, with Committee members Lynn Blevins- Chair (present), Ernest LaBaff (teleconference) and Mark Hall (present). Also present is IDA Staff member Patrick Kelly.*

2. Governance Documents

- i. Review of the Compensation, Reimbursement and Attendance Policy.

*No changes noted.*

- ii. Review of the Whistleblower Policy & Procedures.

*No changes noted.*

- iii. Review of Code of Ethics

*Suggestion by Mr. Hall to change “director” in the Code to “board member” to ensure consistency with other policies. Both Mr. LaBaff and Mr. Blevins agree with the suggested modification.*

- iv. Review of Defense & Indemnification Policy.

*No changes noted.*

- v. Review of Disposition of Real Property Guidelines.

*No changes noted.*

*Mr. Halls moves, and Mr. LaBaff seconds, to bring these resolutions to the full IDA-CDC board at the next IDA-CDC meeting with the proposed modification to the Code of Ethics as suggested by Mr. Hall.*

3. Current Policies

**Financial Disclosure**

*Mr. Kelly reviews the FY2020 Statement of Financial Disclosure with the committee members and adds that the form is modeled after the questionnaire provided by the St. Lawrence County Ethics Board. No changes noted. As required by Public Authorities Law, Board Members, Executives and Staff are required to complete the forms again this year to be forwarded to the St. Lawrence County Board of Ethics.*

4. General Discussion

*Mission and Performance Review*

*Mr. Kelly reviews the current mission statement and performance goals with the committee. There is discussion about the ability for the CDC to assist in the cost and potential bridge financing to assist the St. Lawrence County and St. Lawrence County Property Development Corporation with the rehabilitation of the former Newell Building in Ogdensburg. LaBaff/Hall accept the report. An official review and discussion period will be made available at the full board meeting.*

5. Executive Session

*Mr. Hall/LaBaff motion/second to move to Executive Session at 12:52 PM to discuss the Board Self-Evaluation forms. Mr. LaBaff/Mr. Hall motion/second for the Committee to return to Regular Session at 12:54 PM.*

6. Adjournment

*Meeting adjourns at 12:54 PM.*