

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="https://slcida.com/wp-content/uploads/2021/02/IDA-20-12-26_ProcurementPolicy.pdf">https://slcida.com/wp-content/uploads/2021/02/IDA-20-12-26_ProcurementPolicy.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Crest Center - SUNY Canton	<b>Address Line1</b>	34 Cornell Drive
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	CANTON
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13617
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,250.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	RDBG USDA Grant to the IDA to provide assistance for Adult Education CDL Program

<b>2. Vendor Name</b>	Development Authority of the North Country	<b>Address Line1</b>	317 Washington St
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WATERTOWN
<b>Award Date</b>	6/30/2015	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13601
<b>Fair Market Value</b>	\$100,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$100,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,010.05	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Consulting services specialized (Rail)

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021  
 Status: CERTIFIED  
 Certified Date : 03/31/2021

<b>3. Vendor Name</b>	Erie Insurance Group	<b>Address Line1</b>	100 Erie Ins Pl
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ERIE
<b>Award Date</b>		<b>State</b>	PA
<b>End Date</b>		<b>Postal Code</b>	16530
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$34,337.38	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Insurance Company

<b>4. Vendor Name</b>	Fort Drum Regional Liaison Organization	<b>Address Line1</b>	PO Box 755
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WATERTOWN
<b>Award Date</b>	1/1/2019	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	13601
<b>Fair Market Value</b>	\$5,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$5,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Contract

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021  
 Status: CERTIFIED  
 Certified Date : 03/31/2021

<b>5. Vendor Name</b>	Mohawk Adirondack & Northern Railroad	<b>Address Line1</b>	1 Mill st, Ste 1
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	BATAVIA
<b>Award Date</b>	6/5/2013	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14020
<b>Fair Market Value</b>	\$100,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$100,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$100,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Rail repairs

<b>6. Vendor Name</b>	NCC Systems Inc.	<b>Address Line1</b>	25646 NYS Route 3
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	WATERTOWN
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13601
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$19,004.98	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Specialized services for IT/Phone/Locking systems

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>7. Vendor Name</b>	Pinto, Mucenski, Hooper & VanHouse, & Co	<b>Address Line1</b>	PO Box 327
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	OGDENSBURG
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2020	<b>Postal Code</b>	13669
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$7,725.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,725.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Auditors

<b>8. Vendor Name</b>	Pro-Line Striping	<b>Address Line1</b>	3525 County Route 10
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	DE PEYSTER
<b>Award Date</b>	8/18/2020	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13633
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$5,300.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,300.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Contract per RFP for Parking lot sealing services

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>9. Vendor Name</b>	Silver & Collins	<b>Address Line1</b>	44 Court St
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	CANTON
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13617
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal Services

<b>10. Vendor Name</b>	The Elder Group, LLC.	<b>Address Line1</b>	310 Passaic Ave, 3rd Flr
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	FAIRFIELD
<b>Award Date</b>	10/23/2020	<b>State</b>	NJ
<b>End Date</b>	12/31/2020	<b>Postal Code</b>	07004
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$5,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Business Relationship services for RFP 20-Dairy Lead

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

<b>11. Vendor Name</b>	The Guardian Life Insurance Co	<b>Address Line1</b>	PO Box 824404
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	PHILADELPHIA
<b>Award Date</b>		<b>State</b>	PA
<b>End Date</b>		<b>Postal Code</b>	19182
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,524.49	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	insurance for employees

Additional Comments