

ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY
 Resolution No. IDA-21-11-28
 November 12, 2021

AUTHORIZING A THREE-YEAR AUDIT SERVICES CONTRACT

WHEREAS, on September 15, 2021 the St. Lawrence County Industrial Development Agency (the “SLCIDA”) released, on behalf of the SLCIDA, the SLCIDA-Local Development Corporation, the SLCIDA-Civic Development Corporation and the St. Lawrence County Property Development Corporation (collectively, the “Entities”), a Request for Proposal for audit services for each of the entities, and

WHEREAS, the term of services shall begin with fiscal year January 1, 2021 and end December 31, 2025. A three- (3) year contract will be awarded, with the option to renew audit services for each of the subsequent two (2) years, subject to the annual review

WHEREAS, the Board, having met on November 12, 2021 to review the responses, recommends the audit services of Pinto, Mucenski, Hooper and VanHouse and Co., CPA’s, PC,

NOW, THEREFORE, BE IT RESOLVED that said Auditor shall render services as described in the Request for Quotations dated September 15, 2021 and shall be remunerated according to the following schedule:

Audit Year:	2021	\$	33,000.00
	2022	\$	33,825.00
	2023	\$	34,650.00
	2024	\$	35,500.00
	2025	\$	36,350.00
Additional Work (Per Hour)			
	2021-Executive	\$	175.00
	2021-Mid	\$	90.00
	2021-Clerical	\$	65.00
	2022-Executive	\$	180.00
	2022-Mid	\$	95.00
	2022-Clerical	\$	65.00
	2023-Executive	\$	185.00
	2023-Mid	\$	100.00
	2023-Clerical	\$	65.00
	2024-Executive	\$	185.00
	2024-Mid	\$	100.00
	2024-Clerical	\$	65.00
	2025-Executive	\$	190.00
	2025-Mid	\$	100.00
	2025-Clerical	\$	65.00

BE IT FURTHER RESOLVED that the St. Lawrence County Industrial Development Agency’s pro-rata share of the cost shall be set at 25% of the total audit cost, and that the pro-rata share of any additional work shall be determined on a case-by-case basis among the Entities, and

BE IT FURTHER RESOLVED that the St. Lawrence County Industrial Development Agency hereby authorizes, empowers and directs its Chief Executive Officer to sign, with Legal Counsel approval, a three-year audit contract with Pinto, Mucenski, Hooper and VanHouse and Co., CPA's, PC (the "Auditor").

Move:	Hall			
Second:	LaBaff			
VOTE	AYE	NAY	ABSTAIN	ABSENT
Blevins				X
Hall	X			
LaBaff	X			
McMahon	X			
Reagen				X
Staples	X			
Morrill	X			

I HEREBY CERTIFY that I have compared this copy of this Resolution with the original record in this office, and that the same is a correct transcript thereof and of the whole of said original record.

/s/

Lori Sibley
November 12, 2021

**Audit Services RFP: Bid Opening
RFP-21-AuditServices**

St. Lawrence County Industrial Development Agency
RFP for Audit Services, Due October 15th at 3pm

Company	2021	2022	2023	2024	2025	Cost Per Hour/Exec Level Yr 1	Rec'd Prior to Deadline	Non-Collusion ?	
EFPR Group, LLC.	\$41,100	\$42,300	\$43,500	\$44,700	\$45,900	\$160	Yes	Yes	
Pinto Mucenski Hooper VanHouse & Co	\$33,000	\$33,825	\$34,650	\$35,500	\$36,350	\$175	Yes	Yes	
John Parcell, CPA	Decline to Bid								
Mostert, Manzanero & Scott, LLP	Decline to Bid								
<u>Audit Services Bid Opening Date/Time:</u>								3:00pm	
<u>Staff Participating in Bid Opening:</u>									
	Lori Sibley						Bob Ahfeld		