

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
CIVIC DEVELOPMENT CORPORATION  
Meeting of October 1, 2021**

---

CALL TO ORDER: Chairman Staples calls the meeting to order at 10:29 AM in the Thomas A. Plastino conference room at the Ernest J. LaBaff Industrial Building, Canton.

**ROLL CALL:**

|               |                              |              |                              |
|---------------|------------------------------|--------------|------------------------------|
| McMahon.....  | Present (via teleconference) | Reagen.....  | Present (via teleconference) |
| LaBaff .....  | Present (via teleconference) | Hall .....   | Present                      |
| Staples ..... | Present                      | Blevins..... | Present                      |
| Morrill ..... | Absent                       |              |                              |

Chairman Staples announces there is a quorum.

Others: IDA Staff (Patrick Kelly, Richard Williams and Lori Sibley) and Kimberly Gilbert (via teleconference)

**PUBLIC NOTICE:** Public notifications sent September 23, 2021 to, a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion to accept the minutes of the May 13, 2021 meeting by Mr. LaBaff seconded by Mr. Hall. Motion carried unanimously.

**FINANCIAL REPORTS:** Mrs. Gilbert reports interest income for the month of April, a \$10.00 bank fee reversal in May, a bond fee and expenses related to the 2020 audit in June, and half of the bond fee provided to the St. Lawrence County IDA in July. Mr. Blevins motions to accept the April, May, June, and July 2021 financials, seconded by Mr. LaBaff. Motion carried unanimously.

**COMMITTEE REPORTS:** None

**STAFF REPORT:** None

**NEW BUSINESS:**

Resolution CDC-21-10-11: Accepting the FY2022 Tentative Budget: Mrs. Gilbert reviews some of the highlights of the FY2022 tentative budget, noting the interest is based on amortization schedules and repayments. She adds that there is a \$100 revenue item, and \$50 that passes through as a marker to adjust at the end of the year. Mr. Hall motions to approve Resolution CDC-21-10-11, seconded by Mr. Blevins. The motion is approved by unanimous vote.

**OLD BUSINESS:** None

**ADJOURNMENT:** A motion to adjourn is made by Mr. Blevins, seconded by Mr. LaBaff. The meeting adjourns at 10:34 AM by unanimous vote.

---

(Mr.) Lynn Blevins, Secretary