

**ST. LAWRENCE COUNTY  
PROPERTY DEVELOPMENT CORPORATION  
Meeting of October 29, 2021**

---

CALL TO ORDER: Chairman Staples requests that Mr. Blevins (who is attending the meeting in person) lead the meeting. Mr. Blevins calls the meeting to order at 11:52 AM in the Thomas A. Plastino Conference Room at the Ernest J. LaBaff Industrial Building, Canton.

**ROLL CALL:**

Reagen.....	Present (via teleconference)	McMahon.....	Absent
LaBaff .....	Present (via teleconference)	Hall.....	Present
Staples .....	Present (via teleconference)	Blevins .....	Present
Morrill .....	Present (via teleconference)		

Mr. Blevins announces there is a quorum.

Others: IDA Staff (Patrick Kelly, Richard Williams, Bob Ahlfeld and Lori Sibley); Agency Counsel (Andrew Silver, Esq.)

**PUBLIC NOTICE:** Public notifications sent October 22, 2021 to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion to accept the minutes of the October 1, 2021 meeting by Mr. Hall, seconded by Mr. Staples. Motion carried unanimously.

**FINANCIAL REPORTS:** Mr. Kelly highlights funds received from the Northern Border Regional Commission (“NBRC”) for the Former Newell Rehabilitation Project. Mr. Kelly commends the staff for staying up to date with the spending and reimbursement requests for the Newell project. The NBRC is very efficient at providing reimbursements as we make requests. Mr. Hall motions to accept the August 2021 financials, seconded by Mr. Staples. Motion carried unanimously.

**COMMITTEE REPORTS:** None

**STAFF REPORT:**

**Former Newell Manufacturing Building:** Mr. Kelly explains that the Former Newell Manufacturing Building Renovations for phase 2 are almost complete. He mentions that change order approved last time totaling approximately \$43,000 and adds that extra expenses are on track at this time. He describes the side entrance of the building needs \$10,500 in repairs in order to make it consistent with the main entrance. This additional expense will bring the total up to over \$50,000. The other change order items will consist of air hand dryers, conduit for communications, and other assorted expenses. Internet service is in the building now. Heating elements are being balanced today and the heat can be controlled remotely.

**NEW BUSINESS:**

Resolution PDC-21-10-16: **Adopting the FY2022 Final Budget:** Mr. Kelly mentions the section that is added for the former Newell Building in the financials to be consistent with the way we report other buildings. Mr. Hall motions to accept Resolution PDC-21-10-16, seconded by Mr. Staples. The motion is approved by unanimous vote.

EXECUTIVE SESSION: At 12:03 PM, Hall/Morrill motion/second to go into executive session to discuss personnel matters. Motion passes unanimously.

At 12:05 PM, Hall/Staples motion/second to return to regular session. Motion passes unanimously

OLD BUSINESS: None

ADJOURNMENT: A motion to adjourn is made by Mr. Hall. The meeting adjourns at 12:05 PM by unanimous vote.

---

(Mr.) Lynn Blevins, Secretary