

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
CIVIC DEVELOPMENT CORPORATION**

**Meeting of July 6, 2022**

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**CALL TO ORDER:** Chairman Staples calls the meeting to order at 11:07 AM in the main conference room at the Ernest J. LaBaff Industrial Building, Canton.

**ROLL CALL:**

Staples .....	Present	McMahon .....	Present
LaBaff .....	Present (via Zoom)	Morrill .....	Present
Blevins .....	Absent	Reagen.....	Present
Hall.....	Present		

A quorum is recognized.

Others: IDA Staff present: Patrick Kelly, Richard Williams, and Lori Sibley

**PUBLIC NOTICE:** Public notifications sent June 30, 2022 to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

**PUBLIC COMMENT:** Andrew Gardner, Reporter with the Watertown Daily Times, is in attendance via Zoom and offers no comment.

**APPROVAL OF MINUTES:** Motion to accept the minutes of the March 29, 2022 meeting by Mr. LaBaff seconded by Mr. Reagen. Motion carried unanimously.

**FINANCIAL REPORTS:** Motion to accept the financial reports for January, February, March, April and May 2022 by Mr. Reagen, seconded by Mr. Morrill. Mr. Kelly reports that it has been a quiet year so far. Typical expenditures and banking transactions have been recorded up to this point for each month. Motion is approved by unanimous vote.

**COMMITTEE REPORTS:** Nominating Committee (LaBaff – Chair, Hall and Reagen). Nominating Committee Chairman Ernest LaBaff offers the following slate of officers: Brian W. Staples (Chairman), Ernest LaBaff (Vice-Chairman) and Lynn Blevins (Secretary). Hearing no other nominations, the list of nominees is elected by unanimous vote. The Board unanimously approves the following: Patrick J. Kelly (Chief Executive Officer), Kimberly Gilbert (Chief Financial Officer) and the Law Firm of Silver & Collins (Agency General Counsel). Motion to accept the slate of officers made by Mr. LaBaff, seconded by Mr. Reagen. Motion carried unanimously

**STAFF REPORT:** Mr. Kelly reports that a potential bond project is underway with St. Lawrence University. A public hearing is scheduled for July 19<sup>th</sup> beginning at 10:00 AM at this location.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Resolution CDC-22-07-07: Authorizing the Continuation of Remote Public Meetings: Mr. McMahon motions to approve, seconded by Mr. Reagen. This is a resolution that will allow for the continuation of hybrid remote meetings based on Open Meetings Law changes passed in the New York State budget process. Motion is approved by unanimous vote.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** A motion to adjourn is made by Mr. McMahon, seconded by Mr. Morrill. The meeting adjourns at 11:10 AM by unanimous vote.

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Lynn Blevins, Secretary