

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
LOCAL DEVELOPMENT CORPORATION**

**Meeting of July 6, 2022**

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**CALL TO ORDER:** Chairman Staples calls the meeting to order at 11:01 AM in the main conference room at the Ernest J. LaBaff Industrial Building, Canton.

**ROLL CALL:**

Staples.....	Present	McMahon .....	Present
LaBaff.....	Present (via Zoom)	Morrill .....	Present
Blevins .....	Absent	Reagen.....	Present
Hall .....	Present		

A quorum is recognized.

Others: IDA Staff present: Patrick Kelly, Richard Williams, and Lori Sibley

**PUBLIC NOTICE:** Public notifications sent June 30, 2022 to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

**PUBLIC COMMENT:** Andrew Gardner, Reporter with the Watertown Daily Times, is in attendance via Zoom and offers no comment.

**APPROVAL OF MINUTES:** Motion to accept the minutes of the May 19, 2022 meeting by Mr. LaBaff seconded by Mr. Morrill. Motion carried unanimously.

**FINANCIAL REPORTS:** Motion to accept the financial reports by Mr. LaBaff, seconded by Mr. Hall. Mr. Kelly reports that April 2022 highlights reflect application fees received for Community Development and Environmental Improvement Program (“CDEIP”) applications and interest income, while expenses include disbursements made for CDEIP previous year’s awards. May 2022 highlights include revenue in interest income and contractual payments. Motion is approved by unanimous vote.

**COMMITTEE REPORTS:** Nominating Committee (LaBaff – Chair, Hall and Reagen). Nominating Committee Chairman Ernest LaBaff offers the following slate of officers: Brian W. Staples (Chairman), Ernest LaBaff (Vice-Chairman) and Lynn Blevins (Secretary). Hearing no other nominations, the list of nominees is elected by unanimous vote. The Board unanimously approves the following: Patrick J. Kelly (Chief Executive Officer), Kimberly Gilbert (Chief Financial Officer) and the Law Firm of Silver & Collins (Agency General Counsel). Motion to accept the slate of officers made by Mr. LaBaff, seconded by Mr. Reagen. Motion carried unanimously

**STAFF REPORT:** Mr. Kelly reports that staff are working on potential loan applications that will be brought forward for considering in the near future.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Resolution LDC-22-07-12: Accepting Provisions of a Grant from the New York State Department of Transportation for the Benefit of the Dunn Paper – Natural Dam Inc. Industrial Track Reactivation Project: Mr. Morrill motions to approve, seconded by Mr. LaBaff. Mr. Kelly explains that this project has been discussed at a prior meeting, but the resolution is necessary for final grant approval as required by the New York State Department of Transportation. The grant from the Northern Border Regional Council will supplement this project as well. Motion is approved by unanimous vote

EXECUTIVE SESSION: None

ADJOURNMENT: A motion to adjourn is made by Mr. LaBaff, seconded by Mr. Morrill. The meeting adjourns at 11:06 AM by unanimous vote.

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Lynn Blevins, Secretary