

Procurement Report for St. Lawrence County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

Status: CERTIFIED

Certified Date : 03/31/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://slcida.com/about/slc-ida-overview/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Crest Center - SUNY Canton	Address Line1	34 Cornell Drive
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CANTON
Award Date		State	NY
End Date		Postal Code	13617
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$24,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	ARPA Grant the IDA Administrators for SLC to provide assistance for Adult Education CDL Program

2. Vendor Name	Empire Northeast, LLC.	Address Line1	39 South Gordon St
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	GOUVERNEUR
Award Date	5/19/2022	State	NY
End Date		Postal Code	13642
Fair Market Value		Plus 4	
Amount	\$24,500.00	Province/Region	
Amount Expended For Fiscal Year	\$24,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Installation of new outdoor lighting at the CIB

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3. Vendor Name	Erie Insurance Group	Address Line1	100 Erie Ins Pl
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ERIE
Award Date		State	PA
End Date		Postal Code	16530
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$34,439.26	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Insurance Company

4. Vendor Name	Fort Drum Regional Liaison Organization	Address Line1	PO Box 775
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WATERTOWN
Award Date	1/1/2019	State	NY
End Date	12/31/2022	Postal Code	13601
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Regional Marketing

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5. Vendor Name	Mohawk Adirondack & Northern Railroad	Address Line1	1 Mill st, Ste 1
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BATAVIA
Award Date	9/1/2015	State	NY
End Date		Postal Code	14020
Fair Market Value	\$234,155.00	Plus 4	
Amount	\$234,155.00	Province/Region	
Amount Expended For Fiscal Year	\$193,791.05	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rail repairs

6. Vendor Name	Mountain Grooming Equipment, LLC	Address Line1	PO Box 324
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WAITSFIELD
Award Date	9/23/2022	State	VT
End Date		Postal Code	05673
Fair Market Value	\$40,000.00	Plus 4	
Amount	\$40,000.00	Province/Region	
Amount Expended For Fiscal Year	\$40,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Distribution of ARPA funding allocated from St. Lawrence County to SLCIDA.

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7. Vendor Name	North Country Showcase	Address Line1	122 Harte Haven Plaza
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MASSENA
Award Date	11/29/2022	State	NY
End Date		Postal Code	13662
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Distribution of ARPA funding allocated from St. Lawrence County to SLCIDA.

8. Vendor Name	Pinto, Mucenski, Hooper & VanHouse, & Co	Address Line1	PO Box 327
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	OGDENSBURG
Award Date	1/1/2021	State	NY
End Date	12/31/2025	Postal Code	13669
Fair Market Value		Plus 4	
Amount	\$43,332.00	Province/Region	
Amount Expended For Fiscal Year	\$8,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Auditors

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9. Vendor Name	Proline-Striping	Address Line1	3525 County Route 10
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	DE PEYSTER
Award Date	7/20/2022	State	NY
End Date	12/31/2022	Postal Code	13633
Fair Market Value		Plus 4	
Amount	\$8,200.00	Province/Region	
Amount Expended For Fiscal Year	\$8,200.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Contract per RFP for parking lot sealing

10. Vendor Name	Railroad Production Company	Address Line1	7 Railroad Avenue
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CANTON
Award Date	11/29/2022	State	NY
End Date		Postal Code	13617
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Distribution of ARPA funding allocated from St. Lawrence County to SLCIDA.

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11. Vendor Name	Silver & Collins	Address Line1	44 Court Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CANTON
Award Date	6/29/2011	State	NY
End Date		Postal Code	13617
Fair Market Value	\$5,500.00	Plus 4	
Amount	\$5,500.00	Province/Region	
Amount Expended For Fiscal Year	\$5,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Attorney

12. Vendor Name	TBB River Road, LLC.	Address Line1	105 River Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WADDINGTON
Award Date	9/23/2022	State	NY
End Date		Postal Code	13694
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Distribution of ARPA funding allocated from St. Lawrence County to SLCIDA.

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13. Vendor Name	The Development Authority of the North Country	Address Line1	317 Washington Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WATERTOWN
Award Date	6/30/2015	State	NY
End Date		Postal Code	13601
Fair Market Value	\$100,000.00	Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,564.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting services specialized (Rail)

Additional Comments