

ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
 Resolution No. IDA-23-07-23  
 July 25, 2023

**ADOPTING A POLICY FOR PROVIDING NOTICE TO AFFECTED TAXING JURISDICTIONS**

**WHEREAS**, as of January 1, 2023, the State of New York updated its statutory requirements for Industrial Development Agencies and their notice procedures; and

**WHEREAS**, the SLCIDA wishes to adopt a new notice policy in the form attached hereto as Schedule A; and

**WHEREAS**, the policy will allow the SLCIDA to provide notice to affected taxing jurisdictions via electronic mail with “read-receipt requested”. In the event it is impracticable to transmit notice this way, Agency staff or counsel may transmit such notice via certified mail with return receipt requested.

**NOW, THEREFORE, BE IT RESOLVED** that the SLCIDA hereby adopts Exhibit A as its policy for providing notice to affected taxing jurisdictions.

Move:	LaBaff			
Second:	McMahon			
<b>VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Blevins	X			
Hall	X			
LaBaff	X			
McMahon	X			
Morrill	X			
Reagen	X			
Staples	X			

I HEREBY CERTIFY that I have compared this copy of this Resolution with the original record in this office, and that the same is a correct transcript thereof and of the whole of said original record.

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 Lori Sibley

July 25, 2023

## EXHIBIT A

### NOTICE POLICY

This policy has been duly adopted by the St. Lawrence County Industrial Development Agency (the “Agency”) in accordance with Sections 859-a(7) of Title 1 of Article 18-A of the New York General Municipal Law (the “Act”) to establish procedures required by Sections 859-a(1-a) and 874(4)(b) of the Act.

Agency staff or counsel shall take the following action:

1. Following the adoption by the Agency’s board of directors of a resolution required by Section 859- a(1) of the Act, and prior to the execution of project documents conferring benefits authorized by such resolution, the Agency shall deliver a copy of such resolution to the chief executive officer of each affecting taxing jurisdiction (including, with respect to any affected school district, the school district clerk and superintendent), via electronic mail, with “read-receipt” requested.
2. Whenever the Agency gives notice required by Section 874(4)(b) of the IDA Act of deviation from its uniform tax exemption policy established pursuant to Section 874(4)(a) of the Act, the Agency shall provide such deviation notice to the chief executive officer of each affecting taxing jurisdiction (including, with respect to any affected school district, the school district clerk and superintendent), via electronic mail, with “read-receipt” requested.
3. In the event it is impracticable to transmit any such notice via electronic mail, with “read-receipt” requested, Agency staff or counsel may transmit such notice via certified mail with return receipt requested.