

ST. LAWRENCE COUNTY PROPERTY DEVELOPMENT CORPORATION

Meeting of June 27, 2023

CALL TO ORDER: Chairman Staples calls the meeting to order at 1:57 PM in the main conference room at the Ernest J. LaBaff Industrial Building, Canton.

ROLL CALL:

Staples	Present	McMahon.....	Absent
LaBaff.....	Present	Morrill.....	Present
Blevins.....	Absent	Reagen	Present
Hall.....	Present		

A quorum is recognized.

IDA Staff present: Patrick Kelly, Lori Sibley, Kimberly Gilbert, and Richard Williams.

PUBLIC NOTICE: Public notifications sent June 20, 2023 to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

PUBLIC COMMENT: Andrew Gardner, Reporter for Johnson Newspapers, attends the meeting and offers no comment.

APPROVAL OF MINUTES: Motion to accept the minutes of the March 30, 2023 meeting by Mr. LaBaff, seconded by Mr. Morrill. Motion carried unanimously.

FINANCIAL REPORTS: December 2022: Ms. Gilbert mentions the financials reconciled with the 2022 audit that was reviewed and approved in March. She then refers to the summary of highlights sheet for each of the following months and reports: January 2023 – expenses associated with maintenance for the 100 Paterson Street Property. Ms. Gilbert notes these costs will be reimbursed by the IDA and eliminated in the coming months as the IDA will take responsibility for the expenses as part of its lease of the facility. Mr. Hall questions a payment of \$11,000 to Liberty Utilities, which Ms. Gilbert replies was an estimated bill and after several phone conversations with Liberty Utilities was refunded. February, March, April typical minor, monthly expenses; May 2023 – a large amount of expenses that were refunded by the IDA from the prior year and up to present for the 100 Paterson Street Building. Mr. Reagen asks about employment numbers for Canexsys, to which Mr. Kelly responds the company currently has 15 employees. Mr. LaBaff motions to accept the December 2022 financials, and January 2023 through May 2023 financials; seconded by Mr. Morrill. Motion carried unanimously.

COMMITTEE REPORTS: Nominating Committee (LaBaff – Chair, Blevins and Reagen). Nominating Committee Chair Ernest LaBaff offers the following slate of officers: Brian W. Staples (Chairman), Lynn Blevins (Vice-Chairman) and Ernest LaBaff (Secretary). Hearing no other nominations, motion to accept the slate of officers made by Mr. LaBaff, seconded by Mr. Reagen. Motion carried unanimously.

STAFF REPORT: None

NEW BUSINESS: None

OLD BUSINESS: None

ADJOURNMENT: A motion to adjourn is made by Mr. LaBaff, seconded by Mr. Reagen. The meeting adjourns at 2:00 PM by unanimous vote.

Mr. Ernest LaBaff, Secretary