

# GOVERNANCE COMMITTEE MEETING

OF THE

## ST. LAWRENCE COUNTY IDA

IDA OFFICE, MAIN CONFERENCE ROOM

OCTOBER 28, 2022

### 1. Call to Order

*The Committee Meeting is called to order at 11:04 AM, with Committee members Blevins (Chair) and Hall present. Patrick Kelly and Lori Sibley are also present.*

### 2. Governance Documents

#### i. 2022 Review of Conflicts of Interest Policy.

*The Committee members review the existing Policy and the ABO model Conflicts of Interest and determine there are no recommended changes at this time. Mr. Hall and Mr. Blevins motion to move the resolution for full board consideration.*

#### ii. 2022 Review of Procurement Policy.

*Members review the current Procurement Policy and the current ABO guidelines. There are no recommended changes needed at this time. Mr. Hall and Mr. Blevins motion to move the resolution for full board consideration.*

#### iii. 2022 Review of Investment Policy.

*Members review the current Investment Policy and the current ABO guidelines. There are no recommended changes needed at this time. Mr. Hall and Mr. Blevins motion to move the resolution for full board consideration.*

### 3. Current Policies

#### i. 2022 Review of Sexual Harassment Prevention Policy.

*Committee members have reviewed the current Sexual Harassment Prevention Policy and recommend no changes at this time. Mr. Hall and Mr. Blevins motion to move the suggested policy changes for full board consideration.*

ii. 2022 Review of Assessment of Internal Controls.

*The Committee reviews the current policy and the provided ABO Guidance. Each member agrees that the guidelines appear to meet internal control objectives. A determination is made that there are no recommended changes at this time. Mr. Hall and Mr. Blevins motion to move the resolution for full board consideration.*

4. Executive Session

*None*

5. General Discussion

*Members discuss the current meeting schedule and suggest to change the 2023 meeting schedule to every fourth Tuesday of the month beginning at 1:00 PM. Mr. Blevins and Mr. Hall motion to move the suggested schedule change to the full board for consideration.*

6. Adjournment

*Hall/Blevins motions to adjourn at 11:13 AM. All in favor.*