

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
CIVIC DEVELOPMENT CORPORATION**

**Meeting of February 27, 2024**

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CALL TO ORDER: Chairman Staples calls the meeting to order at 2:03 PM in the main conference room at the Ernest J. LaBaff Industrial Building, Canton.

ROLL CALL:

Staples .....	Present	McMahon.....	Absent
LaBaff .....	Present	Morrill .....	Absent
Blevins .....	Present (via Zoom)	Reagen.....	Present
Hall.....	Present		

A quorum is recognized.

IDA Staff present: Patrick Kelly, Kimberly Gilbert, Lori Sibley, and Richard Williams. IDA-LDC Staff present: John Pinkerton.

PUBLIC NOTICE: Public notifications sent February 20, 2024, to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion to accept the minutes of the December 20, 2023 meeting by Mr. LaBaff, seconded by Mr. Hall. The motion is approved unanimously.

FINANCIAL REPORTS: None

COMMITTEE REPORTS: The Audit and Finance Committee met this morning (Mr. Hall and Mr. Staples). On behalf of the committee, Mr. Hall provides the following summary: The annual financial audit is underway. The auditors are currently in-house conducting fieldwork. Reports will be drafted soon.

STAFF REPORT: The St. Lawrence County Fire Training Center paid off their loan in January 2024.

NEW BUSINESS:

Resolution CDC-24-02-01: Authorizing a Subvention to the St. Lawrence County Property Development Corporation: In 2021 the St. Lawrence County IDA – Civic Development Corporation provided a loan of up to \$500,000 to the St. Lawrence County Property Development Corporation for an economic development project at the 100 Paterson Street facility. The St. Lawrence County Property Development Corporation, which Mr. Kelly points out has the same board members as the St. Lawrence County IDA – Civic Development Corporation, requests the conversion of these funds from a loan to a grant of \$500,000 from the St. Lawrence County IDA-Civic Development Corporation for the purposes of defraying property development expenses. Mr. LaBaff motions to accept Resolution PDC-24-02-01, seconded by Mr. Reagen. The Resolution is approved by unanimous vote.

EXECUTIVE SESSION: None

OLD BUSINESS: None

ADJOURNMENT: A motion to adjourn is made by Mr. LaBaff/Mr. Hall. The meeting adjourns at 2:07 PM by unanimous vote.

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Mr. Ernest LaBaff, Secretary