

REQUEST FOR PROPOSAL for BLACKTOP CARE

The St. Lawrence County Industrial Development Agency, (“SLCIDA”) is seeking proposals for Crack Filling, Asphalt Sealcoat and Line Striping at its facility located at 19 Commerce Lane within the Canton Industrial Park, Canton, New York 13617.

Scope of Work:

This Request for Proposal will cover a single occurrence to be prior to September 2024. This pertains to all Blacktop on our property which is approximately 48,000SF.

The contractor will trim grass along the edge and clean the entire Blacktop area to ensure it is free of debris and foreign matter.

All cracks greater than 1/8” are to be blown out to remove loose debris and filled with Hot Asphalt Sealant: (Examples of crack sealants are Crafcro Roadsaver, Polyflex and Asphalt Rubber hot-applied sealants.)

Any areas affected by petroleum staining must be treated and sealed.

Re-apply line striping and markings to match existing layout.

All materials used must meet or exceed State and Federal inspections.

A Site Plan showing the area covered by this Request for Proposal is attached.

Proposals:

Proposals for the Scope of Work must be submitted based on a “single appearance”.

SLCIDA will evaluate the proposals and make its decision in a manner which ensures (i) compliance with all applicable provisions of law governing procurements by the SLCIDA, (ii) the acquisition of quality goods and services which meets the SLCIDA’s needs, (iii) fairness and open competition, (iv) the wise and prudent use of the SLCIDA’s resources and (v) the avoidance of favoritism, extravagance, fraud and corruption.

The successful bidder will be required to provide proof of General Liability Insurance in the amount of \$1,000,000 with the St. Lawrence County Industrial Development Agency listed as additional insured. The successful bidder will also be required to provide Workers Compensation benefits as required by New York State Contractors.

Proposals will be received until 2:00 PM Thursday, July 18, 2024. Proposals may be submitted via email to RWilliams@slcida.com ; or submitted via mail or courier to: St. Lawrence County Industrial Development Agency, 19 Commerce Lane, Suite 1, Canton, New York 13617. The St. Lawrence County Industrial Development Agency reserves the right to reject any and all proposals, and waive informalities, if in its opinion such action would be in its best interest.

All proposals **MUST** include the following: A) Completed “Proposal Form” (attached); and B) Completed “Statement of Non-Collusion in Bids or Proposals” Form (attached).

Contractors can attach their standard Proposal/Contract form to the back of ours, but **Ours MUST be completed and included.**

**PROPOSAL FORM:
BLACKTOP CARE - Canton**

Proposer:

Company Name _____
Principal in Charge _____
Address _____

Primary Contact _____
Title _____
Office Phone _____
Mobile Phone _____
Email _____

(The St. Lawrence County Industrial Development Agency is a tax-exempt organization. Please do not include New York State Sales Tax in the quoted price.)

Prevailing Wage will be a requirement of this work:

- A. Minimum wage rates shall be paid per latest prevailing wage determination issued by the U.S. Department of Housing and Urban Development,
- B. Decision No. [NY20240009](https://sam.gov/wage-determination/NY20240009/3) and [NY20240116](https://sam.gov/wage-determination/NY20240116/2) (https://sam.gov/wage-determination/NY20240009/3 and https://sam.gov/wage-determination/NY20240116/2).

Bid:

A. **Scope of Work:** Bid to Provide the Services Described under “Scope of Work.” Provide the bid in both written and numerical terms.

| | | |
|--|----------------|----|
| | <i>Dollars</i> | \$ |
|--|----------------|----|

B. Comments

The undersigned certifies they can provide the services outlined in this RFP.

Signature: _____
Type or Print: _____
Title: _____
Date: _____

**STATEMENT OF NON-COLLUSION IN BIDS OR PROPOSALS TO PUBLIC AUTHORITY
REQUIRED BY SECTION 2878 OF PUBLIC AUTHORITY LAW**

By submission of this bid or proposal, the bidder and each person signing on behalf of the bidder certifies, and in the case of joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his/her knowledge and belief:

- (1) Prices in this bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award, nor shall any award be made where (1), (2) and (3) above have not been complied with; provided, however, that if in any case the bidder(s) cannot make the foregoing certification, the bidder shall so state and shall furnish below a signed statement which sets forth in detail the reasons therefore:

[AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT]

Request for Proposal: **Blacktop Care Services**
Proposal Number: 24-CIP-SealCoat-02

Identifying Data:
Potential Contractor: _____
Address (Street) _____
Address (City, State, Zip) _____
Telephone: _____

Subscribed to and affirmed under penalty of perjury under the laws of the State of New York, as an authorized official of the potential contractor:

Certifier Name: _____
Certifier Title: _____
Certifier Signature: _____
Date of Certification: _____

Joint or combined bids by companies or firms must be certified on behalf of each participant