

**ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
LOCAL DEVELOPMENT CORPORATION**

**Meeting of September 23, 2025**

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CALL TO ORDER: Chairman Staples calls the meeting to order at 1:17 PM in the main conference room at the Ernest J. LaBaff Industrial Building, Canton.

ROLL CALL:

Staples .....	Present	McMahon .....	Present
LaBaff .....	Present	Morrill .....	Absent
Blevins .....	Present	Reagen.....	Present
Hall.....	Present (via Zoom)		

A quorum is recognized.

IDA Staff present: Patrick Kelly, Bob Ahlfeld, Kimberly Gilbert, and Lori Sibley

IDA-LDC Staff present: Marijean Remington.

PUBLIC NOTICE: Public notifications sent September 18, 2025, to, at a minimum: newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources and websites.

PUBLIC COMMENT: Watertown Daily Times (Andrew Gardner, Reporter) joined via Zoom. No comment from the public.

APPROVAL OF MINUTES: Motion to accept the minutes of the July 24, 2025 meeting by Mr. LaBaff, seconded by Mr. Blevins. The motion is approved unanimously.

FINANCIAL REPORTS: Mrs. Gilbert provides highlights for June, noting the refund to Michels for July rent as the building is now vacant, in addition to gains/losses on investments, Community Development and Environmental Improvement Program expenditures, and the 2024 audit payment. Motion to accept the June 2025 financial report by Mr. McMahon, seconded by Mr. Blevins. The motion is approved unanimously.

COMMITTEE REPORTS: None

STAFF REPORT: Mr. Kelly highlights the following recent activities:

*Legacy Crane, LLC (a division of Empire Northeast, Inc.):* This loan was approved at the last meeting. Final closing documents were prepared, and loan it the loan is now closed.

*Villnave Construction:* Loan was authorized at the last meeting. Documents were prepared, the loan closed, and we released the first draw on the loan.

*Staff:* Marijean Remington started today as a Project Manager for the St. Lawrence County IDA Local Development Corporation.

NEW BUSINESS:

Resolution IDA-25-09-13: Accepting the Tentative FY2026 Budget: Mr. Kelly mentions the draft budget is a review of last year's budget, planned revenue and expenses, year-to-date activity, and historical patterns. Mr. Blevins questions the total income and expenses on page 13 under the net income section. Mrs. Gilbert acknowledges there is an error in those numbers and adds that she will make the correction in the final budget. Comments and suggestions are encouraged before the final budget is provided at the next meeting. Mr. LaBaff motions to approve Resolution IDA-25-09-13, seconded by Mr. Blevins. The motion is approved by unanimous vote.

EXECUTIVE SESSION: None

OLD BUSINESS: None

ADJOURNMENT: A motion to adjourn is made by Mr. LaBaff. The meeting adjourns at 1:23 PM by unanimous vote.

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Mr. Ernest LaBaff, Secretary