

Procurement Report for St. Lawrence County Industrial Development Agency Civic Development Corporation

Fiscal Year Ending: 12/31/2025

Run Date: 03/31/2026

Status: CERTIFIED

Certified Date : 03/31/2026

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	https://slcida.com/about/civic-development-corporation/
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	McDonald Hopkins PLC	Address Line1	39533 Woodward Avenue, Suite 318
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BLOOMFIELD HILLS
Award Date		State	MI
End Date		Postal Code	48304
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Retainer cost

2. Vendor Name	St. Lawrence County Industrial Development Agency Local Development Corporation	Address Line1	19 Commerce Lane, Suite 1
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CANTON
Award Date	1/1/2025	State	NY
End Date		Postal Code	13617
Fair Market Value	\$11,906.80	Plus 4	
Amount	\$11,906.80	Province/Region	
Amount Expended For Fiscal Year	\$11,906.80	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Salary Stipend

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Additional Comments